



**University of the Third Age Brisbane Inc.**

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All information provided on this form is strictly confidential.

**NEW TUTOR FORM (Please PRINT)**

|                                  |  |             |              |                                      |                       |            |
|----------------------------------|--|-------------|--------------|--------------------------------------|-----------------------|------------|
| Membership No:                   |  |             |              | Year:                                | <b>To end of 2012</b> |            |
| Title: (Mr, Ms, etc)             |  | First Name: |              |                                      | Initials:             |            |
| Surname:                         |  |             |              |                                      |                       |            |
| Address 1:                       |  |             |              | Address 2:                           |                       |            |
| Suburb / Town:                   |  |             |              | State:                               |                       | Postcode   |
| Home phone: >>                   |  |             | Mobile >>>>> |                                      |                       | Call when? |
| Pref'd Contact:                  | By Home Phone ? <input type="checkbox"/> |             |              | By Mobile ? <input type="checkbox"/> |                       |            |
| Email:                           |  |             |              |                                      |                       |            |
| Next of Kin Name (for emergency) |  |             |              | NOK Phone                            |                       |            |

At which campus will your classes be held?  Creek St -  City (other)  Northside  
 Southside  Westside  Bellbowrie  Wynnum  Beenleigh

|   |   |                 |  |
|---|---|-----------------|--|
| Name of class:                                      |   |                 |  |
| Preferred day:                                      | . | Preferred time: |  |
| Class description:                                  |   |                 |  |
| State costs: (eg: for photocopies, text books, etc) |   |                 |  |

*N.B. If your class is to be in the U3A rooms at Creek St, there may have to be an adjustment to day and time, depending on when rooms are free. Please contact the Venue Co-ordinator to discuss the day and time available, and the capacity of the room which you will be allotted. (Email to "Attn Venue Coordinator" [u3aBrisbane@pacific.net.au](mailto:u3aBrisbane@pacific.net.au) )*

**DECLARATION:**

(1) I understand that participation at U3A as a tutor is on a voluntary basis only and students do not pay tuition fees to the tutor.  
 (2) I agree that if I use a private venue for my classes, the owner will be covered by Public Liability Insurance.  
**I agree to these conditions.**

\_\_\_\_\_  
 Name Signature Date

**PLEASE SEND TO:** Tutor Liaison Officer, U3A, 97 Creek St., Brisbane, 4000  
 ( Email to "Attn Tutor Liaison Officer" [u3aBrisbane@pacific.net.au](mailto:u3aBrisbane@pacific.net.au) )